

YES

1 Teacher 2 Teachers

Library School Other

Contact Date _____

Location _____

Contact _____

Subject _____

Ages _____

DATE _____

TIME _____

FEE

Charge _____

Add'l Teacher _____

Sub Name _____

Travel Fee _____

Grand Total _____

Paid _____

PROMO

Dates

Email Parents _____

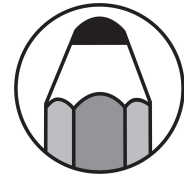
FB Event _____

Instagram _____

Other _____

Other _____

TASKS



Wave

Confirmation Letter

Google Calendar

Invoice

Website Calendar

Thanks & Pics

Paper Calendar

Instagram

Mailing List

Mileage

NOTES